

2025 Annual Artisans' Marketplace Information & Application Process

at

**The Waverly Community House
1115 North Abington Road**



This year's Annual Artisans' Marketplace at the Waverly Community House will take place on Saturday, November 22nd from 10am-4pm and Sunday, November 23rd from 11am-4pm.

The show will be primarily an indoor set-up while also offering a limited number of outdoor booths. This is a juried show bringing together artisans, craftspeople, and makers of specialty gourmet food items to showcase their products and to launch the holiday shopping season.

We strive to represent a wide variety of mediums and talents

This show takes place in the beautiful and historic Waverly Community House, an 104 year old architecturally significant building with beautiful grounds in the heart of Waverly's National Historic District.

Booth Rental:

Applicants may choose from 4 different locations based on tiered pricing options, shown below:

Tier 1 - 8' x 10' space on the Main floor of The Comm Auditorium: \$300

Tier 2 - 8' x 10' space on the Auditorium stage: \$250

Tier 3 - 6' x 6' space in the North or South wings of The Comm: \$150

Tier 4 - 10'x10' outdoor tent space on the Comm front lawn: \$125

- Spaces will be awarded on a first come, first serve basis. If you are accepted into the show as a vendor and the tier level that you have applied for is no longer available, you will be contacted by a committee member to discuss alternative options.
- Booth locations are at the discretion of the event planners. Exhibitors provide all aspects of the display. No tents or walls exceeding 6 feet high are permitted in the center of the auditorium main floor.

Eligibility:

- The application is open to any artist/artisan **who is the creator of the work to be displayed for sale.** All submissions and applications will be juried for quality, uniqueness, salability and booth presentation.

Entry Procedure:

To participate in this year's show, please do the following:

1. Complete and email/mail attached application to event contact, Kathy Wright.
2. Include recent images that represent the quality of your work. If this is your first time applying, please include an image of your booth display. Digital images are preferred and should be sent to **Kathy@waverlycomm.org**. The selection committee will not review applications without images or those of poor quality.
3. Securely submit your \$25, non-refundable, application fee [HERE](#)

Fees and Payment:

- The \$25 application fee must accompany your application, and is non-refundable. The booth fees are \$300, \$250, \$150 and \$125 based on location (less the \$25 application fee), and includes one display table, with the cover and two chairs.
- Upon acceptance, you will be sent a contract and a booth information form. Balance of fee is due when the contract and information form are returned to the Waverly Community House. **Your application is not complete and you are not guaranteed a space in the show until contract, information form, and payment are all received by the Waverly Community House.**

Attendance and Set-up:

- Exhibitors must be present during the entire show. Set-up will take place **Friday, November 21st, from 11 am to 4 pm.**
- If there are any extenuating circumstances that you are unable to set up on Friday, please contact Kathy Wright at Kathy@waverlycomm.org., 570.586.8191, Ext 2.
- Booths must be staffed and completely ready by the opening of each day of the show. All loading/unloading must be completed the day before the show opens. There are no early breakdowns. Exhibitors must have ample wares to be sold for the duration of the show.

Event Contact
Kathy Wright, Special Events Coordinator
The Waverly Community House
(570)586-8191 (ext. 2)

2025 Artisans' Marketplace Application

Email or mail completed form along with required images.

The required, non-refundable, \$25 fee can be securely paid by clicking [HERE](#).

NAME _____

BUSINESS NAME _____

ADDRESS _____

CITY _____

STATE _____ ZIP _____

MOBILE NUMBER _____

EMAIL _____

FB/WEBSITE _____

Please place "X" next to the indoor booth tier you are applying for:

___ \$300 (8'x10' space on Auditorium Floor)

___ \$250 (8'x10 space on Auditorium Stage)

___ \$150 (6'x6' space in North or South Wing)

___ \$100 (10'x10' outdoor tent space on Comm front lawn)

Category/Medium (Check one)

___ 2-D Art ___ 3-D Art ___ Clay ___ Furniture ___ Glass

___ Jewelry ___ Metal ___ Non-Wearable Fiber ___ Photography

Give a brief description of your work for our website & publicity:
